



Allonby Parish Council

Minutes of the meeting held on Tuesday 26th September 2023

Attendance	Action/ Decision
<p>Councillors: A. Jones (AJ) (Chair), N. Wingfield (NW), P. Jones (PJ) and S. Collier (SC).</p> <p>K. Thurlow, Cumberland Councillor (KT)</p> <p>J. Rae, (JR) Locum Clerk</p>	
<p>1. Apologies: An apology for absence was received from J. Hanley. The reason for absence was noted and accepted.</p>	
<p>2. Declarations of Interest: No declarations of interest were received in relation to matters on the agenda and no requests for dispensations were received.</p>	
<p>3. Minutes: RESOLVED that the Chair be authorised to sign the minutes of the meeting held on 22nd August, 2023 as a true record.</p>	
<p>4. Public Question Time</p> <p>No members of the public were present.</p> <p>AJ reported that he had received an enquiry why the area in front of the bungalows had not been cut in August. It was noted that this area is usually included in the final cut in October.</p>	<p>JH to remind the grass cutter to include the area in front of the bungalows in the final cut.</p>
<p>5. Clerk's Report</p> <p>JR reported the External Auditors had been contacted regarding the submission of the Annual Governance and Accountability Return for 2022/23. It transpires that the AGAR had not been submitted for financial year 2021/22 either. A public interest report had been issued for failure to submit an AGAR for the year ending 31 March 2022. The Council now need to submit an AGAR Part 3 for financial year 22/23 regardless of the income and expenditure levels. In the meantime, the Council would need to publish the interim report from the External Auditors. Once the review is completed the final external auditor report along with the Notice of Conclusion will need to be published on the website. An invoice for £344, made up of outstanding payments for July, August and the issuing of a statutory recommendation for 2022/23 had been received and will need to be paid unless the Council wishes to appeal these.</p>	<p>JR to arrange for the Interim Report from Moore to be published on the website.</p>
<p>6. Progress reports for information</p> <p>a Car Parks</p> <p>KT reported that he had met with Helen Graham the Car Parks Officer from Cumberland Council to discuss the issues with the car park. KT is still awaiting a response from the Officer following the meeting.</p> <p>b Play Park</p> <p>AJ reported there had been no progress with the installation of the swings at the Play Park.</p>	<p>A date to be arranged when all parties involved with the installation are available.</p>



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<p>c Toilet Block</p> <p>AJ reported that a request had been received from the cleaner to purchase a set of rods to remove blockages at an approximate cost of £30.00. RESOLVED to approve the request. It was noted that Stobbarts had carried out some repairs at the toilet block.</p> <p>AJ reported that the dispute with United Utilities is ongoing.</p> <p>NW reported that Funding might be available from the Robin Rigg Community Fund</p>	<p>NW to obtain prices for door locks and radar keys</p>
<p>7. Cumberland Councillor's Report</p> <p>KT reported that the Fells and Solway Community Panel will be holding a workshop in Wigton Market Hall on Wednesday 11th October from 3 pm – 5 pm for representatives of Town and Parish Councils from the Aspatria, Dalston and Burgh, Solway Coast, Thursby and Wigton wards. At the workshop you will find out more about Community Panels, Community Networks and Investments, and have the opportunity to have your say on the panel's three draft priorities which will help decide what issues to prioritise in their neighbourhood investment plan. There will also be a chance to talk to panel members and officers.</p> <p>KT also reported that the main street in Aspatria will be closed for 5 weeks from 9th October.</p>	
<p>8. HPMA</p> <p>AJ reported there had been no further developments.</p> <p>It was noted that AJ and NW are to attend the Solway Coast and AONB joint workshop.</p>	
<p>9. Planning</p> <p>(a) Applications Received: None</p> <p>(b) Decisions: None</p>	
<p>10. Finance</p> <p>RESOLVED that the Clerk would arrange for completion of the AGAR Part 3 for financial years 2021/22 and 2022/23.</p> <p>Various invoices for the failure to submit an AGAR for financial years 21/22 and 22/23 were paid together other outstanding invoices.</p> <p>An invoice had been received re the website</p>	
<p>11. Correspondence for information</p> <p>None</p>	
<p>12. Vacancies/Co-option of new Councillors</p> <p>Apologies had been received from the resident who had expressed an interest in being co-opted onto the Council</p>	
<p>13. Appointment of Acting Clerk</p> <p>RESOLVED that Janice Rae would be appointed as Acting Clerk with effect from 22nd August 2023.</p> <p>The Council would continue to look for a permanent Clerk.</p>	



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14. Councillors' reports and items for future agenda	
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Speeding Issues	
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Date of next meeting:	
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The next meeting will be held on Tuesday 24 th October, 2023 – 7.30pm	
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Meeting closed: The meeting closed at 8.50 pm	
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