



# Allonby Parish Council

Clerk to the Council: **JANICE RAE (ACTING CLERK)**  
Telephone 07547 368 323, Email [info@allonby-pc.org.uk](mailto:info@allonby-pc.org.uk)

6<sup>th</sup> December, 2023

Dear Councillor,

You are summoned to attend the meeting of Allonby Parish Council to be held in the Parish Hall at 7.30pm on Tuesday 12<sup>th</sup> December, 2023.

Yours sincerely,

Janice Rae  
Acting Clerk

## Agenda

1. **Apologies:** To receive apologies and to note the reasons for absence.
2. **Declarations of Interest** - Register of Interests: Councillors are reminded of the need to update their register of interests.
  - a. To declare any personal interests in items on the agenda and their nature.
  - b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
  - c. Requests for dispensation
3. **Minutes:** To consider the approval of the minutes of the last meeting of the Council on Tuesday 28<sup>th</sup> November, 2023
4. **Public Question Time:** Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.  
**PLEASE NOTE THIS IS THE ONLY TIME THAT MEMBERS OF THE PUBLIC MAY SPEAK AT THE MEETING.**
5. Clerks report
6. **Progress reports** for information
  - a. Car parks
  - b. Playpark
  - c. Toilet Block
7. **Cumberland Councillor's Report** for information. (Items raised for decision will appear on the agenda for the next meeting.)
8. **Planning**
  - (a) Applications Received
  - (b) Decisions



# Allonby Parish Council

## 9. Finance

(a) Payment of accounts – To authorise accounts to be paid since the last meeting  
Internal Auditor £80.00

(b) Annual Audit

(i) To receive the Internal Auditors Report

(ii) To approve and authorise the Chair/Acting Clerk to sign the Annual Governance Statement

(iii) To receive and authorise the Chair to sign the Statement of Accounts

(iv) Publication on website

(c) Budget 2024-25 – To consider the budget and set the precept levy for 2024-25

## 10. Correspondence for Information

### 11. Vacancies

### 12. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**Date of next meeting** - To confirm the date of the next meeting which is scheduled for 23<sup>rd</sup> January 2024