



# Allonby Parish Council

## Minutes of the meeting held on Tuesday 24<sup>th</sup> October 2023

| <b>Attendance</b>   | <b>Action/ Decision</b>  |
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| <p>Councillors: A. Jones (AJ) (Chair), J. Hanley (JH), N. Wingfield (NW), P. Jones (PJ) and S. Collier (SC).</p> <p>K. Thurlow, Cumberland Councillor (KT)</p> <p>One member of the public</p> <p>J. Rae, Acting Clerk (JR)</p>   |  |
| <p><b>1. Apologies:</b> None</p>  |  |
| <p><b>2. Declarations of Interest:</b> No declarations of interest were received in relation to matters on the agenda and no requests for dispensations were received.</p>  |  |
| <p><b>3. Minutes:</b> RESOLVED that the Chair be authorised to sign the minutes of the meeting held on 26<sup>th</sup> September, 2023 as a true record.</p>  |  |
| <p><b>4. Public Question Time</b></p> <p>No matters were raised.</p>  |  |
| <p><b>5. Clerk's Report</b></p> <p>JR reported the External Auditors Interim Report and Certificate 2022/23 had been published on the parish council website.</p> <p>Some progress had been made with the AGAR for financial years 2021-22 and 2022-23. The Chair confirmed that he had asked HSBC to provide missing bank statements. Statements are also required for the Unity Bank account.</p> <p>A P45 had been produced for the previous clerk with a leaving date of 30.4.23.</p>   | <p>AJ to provide Acting Clerk with statements from Unity Bank</p> <p>JR to forward P45 to S Anderson</p> |
| <p><b>6. Progress reports</b> for information</p> <p>a Car Parks – No progress to report</p> <p>b Play Park – The work is in progress. JH will draw up a plan. The play park will be closed while the work is carried out.</p> <p>c Toilet Block – JH reported that a blockage had been cleared and Stobbarts had carried out some further work. JH had still not managed to contact Trevor Hurst at Cumberland Council. It was agreed that the winter opening times would be restricted. The toilets will close on 30<sup>th</sup> October with only the disabled toilets to be open at weekends.</p> <p>It was agreed that three quotations would be obtained for the installation of pay doors and for self-opening and closing doors.</p> <p>It was noted that the closing date for applications for funding to the Robin Rigg fund is 6<sup>th</sup> November.</p> |  |



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| <p><b>7. Cumberland Councillor's Report</b></p> <p>KT reported that application forms for funding were available at the Solway Community Panel workshop. KT advised he would ask Cumberland Council for an application form.</p>  |   |
| <p><b>8. Planning</b></p> <p><b>(a) Applications Received:</b> None</p> <p><b>(b) Decisions:</b></p> <p>FUL/2023/0145 - Land adjacent to Wigton Road, Allonby, Maryport CA15 6PY Erection of three terraced dwellings and associated carport, store building, path, new access and infrastructure - GRANTED</p>   |   |
| <p><b>9. Finance</b></p> <p>Cumberland Council had advised that the second half of the precept had been paid into the HSBC bank. AJ confirmed that arrangements had been made for this to be transferred to the Unity account. Cumberland Council had updated their records with details of the Unity Bank account.</p> <p>The following accounts were authorised for payment since the last meeting</p> <p>S. Ringrose Repair to two balance beam bolts £50.00</p> <p>Value Web Design – Website renewal, including hosting and SSL certificate £199.00</p> <p>*****</p> <p>Concern was raised regarding the situation with the accounts for the previous two financial years and whether there would be any implication for members. It was also discussed what measures can be implemented to ensure this does not arise again in the future</p> | <p>JR to approach CALC for advice and to enquire if they can carry out the internal audit</p> |
| <p><b>10. Correspondence for information</b></p> <p>None</p>  |   |
| <p><b>11. Speeding Issues</b></p> <p>The ongoing issue of speeding in the village was raised. Cllr Collier agreed to investigate whether any measures could be implemented to help reduce the speed of traffic through the village.</p>   |   |
| <p><b>12. Vacancies/Co-option of new Councillors</b></p> <p>One member of the public in attendance had previously expressed an interest in being co-opted onto the Parish Council. RESOLVED that Jan Potter be co-opted onto the Council. J. Potter signed a declaration of acceptance of office and was provided with a register of interests form for completion.</p>   |   |
| <p><b>13. Councillors' reports and items for future agenda</b></p> <p>Ongoing issue with United Utilities</p> <p>Grass Cutting requirements for 2024</p> <p>Bike Store</p> <p>Bus Shelter</p> <p>Xmas Tree</p> <p>Speeding</p>  |   |



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| <b>Date of next meeting:</b>  |  |
| The next meeting will be held on Tuesday 28 <sup>th</sup> November, 2023 – 7.30pm |  |
| <b>Meeting closed:</b> The meeting closed at 9.05 pm                              |  |