



Allonby Parish Council

Minutes of the Meeting held on Tuesday 24 September 2024

Attendance	Action/ Decision
<p>Councillors: K. Appleton-Derrick (KAD), M. Glencross (MG), J. Hanley (JH), A. Jones, (Chair) (AJ), P. Jones (PJ) and J. Potter (JP)</p> <p>K. Thurlow, Cumberland Councillor (KT)</p> <p>Members of the public: None</p> <p>J. Rae, Acting Clerk (JR)</p>	
<p>72/9/24 Apologies for absence</p> <p>An apology for absence was received from Cllr. N. Glencross. The reason for absence was noted and accepted.</p>	
<p>73/9/24 Declarations of Interest</p> <p>No declarations of interest were received.</p> <p>No requests for dispensations were received.</p>	
<p>74/9/24 Minutes</p> <p>RESOLVED that the Chair be authorised to sign the minutes of the meeting held on 16th July 2024 as a true record.</p> <p>Matters arising:</p> <p>Cumberland Council are assisting with the reconstitution of the Community Forum</p> <p>Cumberland Council had advised that in order to apply for funding the Parish Plan should be updated.</p> <p>Cumberland Council had agreed to maintain the areas at the north and south end of the green in Allonby. Cumberland Council had also accepted responsibility for the maintenance of the cycle path between Allonby and Maryport Golf Course.</p>	
<p>75/9/24 Public Question Time</p> <p>No members of the public were in attendance.</p>	
<p>76/9/24 Clerk's Report</p> <p>JR reported that:</p> <p>Cumberland Council had forwarded a TTRO for the C2002 Allonby to allow Northern Gas Networks to carry out utility works. The work is expected to take 5 days to complete and is expected to commence on 7 October 2024.</p> <p>CALC have been carrying out website audits. It had been raised that there is no asset register on the parish council website.</p> <p>Cumberland Council had been requested to carry out a standard inspection of the play area.</p> <p>An enquiry had been received via the website about the procedure to change a commercial property into a residential property. The enquirer had been advised to contact the local planning authority at Cumberland Council.</p> <p>An email had been received from a Traffic Management Technician regarding arranging a meeting to discuss potential locations for a SID to be sited.</p>	<p>AJ reported that he would be attending a meeting the next day with Cumberland Council to consider appropriate locations.</p>



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<p>77/9/24 Cumberland Councillor's Report</p> <p>KT reported there had been some progress regarding the car park opposite Twentymans. Some funding is available from Highways and Cumberland Council.</p> <p>KT also reported that the Silloth to Maryport bus service is to resume in Winter and the Fells & Solway Community Panel had held a network event on 23 September in Aspatria Library.</p>																															
<p>78/9/24 Progress reports for information</p> <p>a Car Parks</p> <p>KT provided an update earlier in the meeting.</p> <p>b Play Park</p> <p>MG reported that the frame for the swings had been installed. It was suggested that safety matting needs to be provided around this area.</p> <p>c Toilet Block</p> <p>A radar lock had been fitted to the accessible toilet. It was suggested that the accessible toilet needs to remain open all year and should only be closed when the temperature drops to freezing. A smart meter had been installed and payment is now made by direct debt.</p> <p>It was proposed that the tenant be approached to asked what the intentions are for the cycle store</p>	<p>Prices to be obtained for top soil and the matting</p> <p>JR to contact the tenant</p>																														
<p>79/9/24 Planning</p> <p>(a) Applications Received:</p> <p>FUL/2024/0176 – Brookside, Allonby, CA15 6PU</p> <p>Change of Use from B&B, tea rooms and gift ship to C3 dwelling</p> <p>(b) Decisions: None</p>	<p>No comments/objections</p>																														
<p>80/9/24 Finance</p> <p>(a) The up-to-date financial report had been circulated with the agenda. Balance at 24 September 2024 £14,334.88.</p> <p>(b) The following accounts were authorised for payment:</p> <table border="0"> <tr><td>Clerk's account August</td><td>£191.45</td></tr> <tr><td>P Jones – Refund Toilet Block Supplies</td><td>£ 48.81</td></tr> <tr><td>Tivoli – Ground maintenance July</td><td>£328.34</td></tr> <tr><td>Tivoli – Grounds maintenance August</td><td>£328.34</td></tr> <tr><td>Clerk's account September</td><td>£244.45</td></tr> <tr><td>HMRC PAYE September</td><td>£ 46.80</td></tr> <tr><td>Value Web Design - Website Hosting Fee</td><td>£199.00</td></tr> <tr><td>Moore – External Auditors</td><td>£252.00</td></tr> <tr><td>S. Ringrose - Repairs to flag pole and bench</td><td>£ 72.00</td></tr> <tr><td>S. Ringrose – To replace spring</td><td>£ 95.00</td></tr> <tr><td>Eon – August</td><td>£ 42.86 (DD)</td></tr> <tr><td>Kompan – Replacement Spring</td><td>£415.20</td></tr> <tr><td>N. Wingfield – Refund website hosting fee</td><td>£ 28.78</td></tr> <tr><td>K. Hetherington – July and August</td><td>£992.00</td></tr> <tr><td>Water Plus</td><td>£169.76</td></tr> </table>	Clerk's account August	£191.45	P Jones – Refund Toilet Block Supplies	£ 48.81	Tivoli – Ground maintenance July	£328.34	Tivoli – Grounds maintenance August	£328.34	Clerk's account September	£244.45	HMRC PAYE September	£ 46.80	Value Web Design - Website Hosting Fee	£199.00	Moore – External Auditors	£252.00	S. Ringrose - Repairs to flag pole and bench	£ 72.00	S. Ringrose – To replace spring	£ 95.00	Eon – August	£ 42.86 (DD)	Kompan – Replacement Spring	£415.20	N. Wingfield – Refund website hosting fee	£ 28.78	K. Hetherington – July and August	£992.00	Water Plus	£169.76	
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<p>(c) Asset Register – The updating of the Asset Register is still in progress.</p> <p>(d) Banking arrangements – It was noted that JR and JH now have access to online banking on the Unity Trust Bank account.</p> <p>(e) Conclusion of Audit – The signed external audit report had been received and the comments in the report were noted. The Notice of Conclusion of Audit had been displayed in the Parish and on the website.</p>	
<p>81/9/24 Correspondence for Information</p> <p>CALC Training Bulletin</p> <p>Hyperfast GB Newsletter</p> <p>Cumbria Police -Operation Enhance</p> <p>PFCC Consultation Survey</p> <p>NALC Community Safety Case Strategy</p> <p>Fraud Prevention Newsletter</p> <p>CALC – AGM Invitation</p> <p>Cumberland Council - Polling District and Polling place review</p> <p>Cumberland Council Statement of Community Involvement</p> <p>CALC News July & August</p> <p>Cumberland Council Planning Policy Update</p> <p>Laest News Fells & Solway Community Panel</p> <p>CALC – Charge my Street webinar</p>	<p>Correspondence received was noted.</p>
<p>82/9/24 Fund Raising</p> <p>PJ reported that £565 had been raised at the high tea fundraiser.</p> <p>KAD reported that he was awaiting an additional quotation. Once received the Robin Rigg application is more or less ready to be submitted.</p>	<p>The Clerk agreed to forward to KAD the emails/letters of support for the Play Park.</p>
<p>83/9/24 Noticeboard outside Village Hall</p> <p>No progress to report regarding the noticeboard outside the Village Hall. It was noted that the Village Hall Committee will be meeting later in the week.</p>	
<p>84/9/24 Resignation Cllr N. Wingfield/Co-option of New Councillor</p> <p>The Clerk reported that the Returning Officer at Cumberland Council had been notified of the vacancy caused by the resignation of Cllr N. Wingfield. No request for an election had been received by Cumberland Council. The Parish Council can now co-opt to fill the vacancy.</p>	<p>Vacancy to be advertised in the Parish</p>
<p>85/9/24 Replacement of Damaged Bench</p> <p>A request had been received to fund the replacement of one of the damaged wooden benches and to place a plaque on the replacement bench.</p>	<p>Members had no objection to the request</p>
<p>86/9/24 Councillors' reports and items for future agenda</p> <p>Parish Plan</p> <p>Adoption of Child Protection Policy</p>	
<p>87/9/24 Date of next meeting</p> <p>The next meeting will be held on Tuesday 22nd October. 2024 – 7.30pm.</p>	
<p>Meeting closed: The meeting closed at 8.40 pm.</p>	