



Allonby Parish Council

Clerk to the Council: JANICE RAE (ACTING CLERK)
23 Chapel Meadows Bothel Wigton CA7 2AB
Telephone 07457 368 323, Email info@allonby-pc.org.uk

14th May 2025

Dear Councillor,

You are summoned to attend the Annual meeting of Allonby Parish Council to be held in the Parish Hall following the Annual Parish Meeting on **Tuesday 20th May, 2025 at 7.00pm.**

Yours sincerely,

Janice Rae
Acting Clerk

A G E N D A

1/5/25 Election of Chair for Council year 2025-26

2/5/25 Declaration of acceptance of office

3/5/25 Appointment of Vice Chair for Council year 2025-26

4/5/25 Apologies for absence - To receive apologies and to note the reasons for absence.

5/5/25 Declarations of Interest

Councillors are reminded of the need to update their register of interests.

(a) To declare any personal interests in items on the agenda and their nature

(b) To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

(c) Requests for dispensation

6/5/25 Minutes - To consider the approval of the minutes of the last meeting of the Council on Tuesday 22 April 2024

7/5/25 Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.
PLEASE NOTE THIS IS THE ONLY TIME THAT MEMBERS OF THE PUBLIC MAY SPEAK AT THE MEETING.

8/5/25 Clerks report

9/5/25 Progress reports for information

(a) Car parks

(b) Playpark

(c) Toilet Block



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10/5/25 Cumberland Councillor's Report for information. (Items raised for decision will appear on the agenda for the next meeting.)

11/5/25 Planning

- (a) Applications Received
- (b) Decisions

12/5/25 Annual Insurance – To review the insurance renewal from Zurich Insurance

13/5/25 Finance

- (a) To receive a copy of the financial statement at 30 April 2025
- (b) To note any income received
- (c) Payment of accounts – To authorise accounts to be paid since the last meeting:

PAYEE	BUDGET LINE	AMOUNT
J Rae	Clerk's account May 2025	£210.79
HMRC	PAYE May 2025	£ 48.80
T. Gear	Internal Auditor	£ 85.00
Zurich Municipal	Annual Insurance	£
Eon	Toilet Block (May)	£ 40.33 (DD)
K. Hetherington	Toilet Block Cleaning	£528.00

14/5/25 Annual Audit Financial Year 2024-25

- (i) To receive a copy of the internal audit report
- (ii) To receive a copy of the Annual Governance Statement and to authorise the Chair/Clerk to sign the AGS.
- (iii) To receive a copy of the Statement of accounts and authorise the Chair to sign
- (iv) To receive a copy of the Certificate of Exemption and authorise the Chair and Clerk to sign.
- (v) To note the period for the exercise of electors' rights
- (vi) Publication on website

15/5/25 Correspondence for Information

Cumberlands Council - Updated waste and recycling collection dates for the former Allerdale area
 CALC - Save the Date – CALC AGM | 4 October 2025
 CALC - Dementia Action Week 19-23 May 2025
 CALC Fells and Solway Network Event – Wednesday 28 May
 CALC News March and April
 CALC - Cumbria LNRS May Newsletter
 Keswick Town Council – Playground Fundraising
 Cumbria Wildlife Trust - County Wildlife Sites Allonby
 Cumbria Police Newsletter



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- 16/5/25 Review of Policies** – To review the Standing Orders, Code of Conduct, Risk Management Policy and Financial Regulations.
- 17/5/25 Update on Fund raising**
- 18/5/25 Parish Plan**
- 19/5/25 Memorial Benches**
- 20/5/25 Grass Cutting**
- 21/5/25 Funding Request – Wigton Baths Trust**
- 22/5/25 Councillors' reports and items for future agenda**
Each Councillor is requested to use opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 23/5/25 Date of next meeting** - To confirm the date of the next meeting of the Parish Council which is scheduled for Tuesday 24th June 2025.