



Allonby Parish Council

Minutes of the Meeting held on Tuesday 30 September 2025

Attendance	Action/ Decision
Councillors: J. Hanley (JH) A. Jones (AJ) (Chair) P. Jones (PJ) J. Potter and M. Wilson (MW). K. Thurlow, Cumberland Councillor (KT) Members of the public: None J. Rae, Acting Clerk (JR)	
54/9/25 Apologies for absence Apologies for absence were received from M. Glencross, N. Glencross and K. Appleton-Derrick. The reasons for absence were noted and accepted.	
55/9/25 Declarations of Interest No declarations of interest were received. No requests for dispensations were received.	
56/9/25 Minutes RESOLVED that the Chair be authorised to sign the minutes of the meeting held on 19 August 2025 as a true record.	
57/9/25 Public Question Time No members of the public were in attendance. A complaint had been received regarding vehicles parking outside a holiday cottage on Temple Terrace.	AJ agreed to investigate
58/9/25 Clerk's Report JR reported that: The CALC AGM will be held on Saturday 4 October at Braithwaite Institute, Braithwaite, Keswick. Cumberland Council had forwarded updates on the waste and recycling collections. Residents are advised to check Cumberland Council's website as some collection days have changed. Notification had been received that the Robin Rigg Community Fund is now open.	
59/9/25 Progress reports for information a Car Parks – No progress to report. b Play Park – No update regarding the installation of the Ninja Trail which is expected to be in October. c Toilet Block – AJ reported there is a potential leak from one of the toilets and will be monitored. It had been agreed that the donation box will be installed in time for the toilets re-opening in Spring 2026.	
60/9/25 Cumberland Councillor's Report KT advised that he continues to chase Cumberland Council regarding the resurfacing of the car park opposite Twentymans. KT provided a summary of the Fells and Solway Community Panel meeting held in Allonby Village Hall on 22 September.	



Allonby Parish Council

61/9/25 Planning

(a) Applications Received: None

(b) Decisions: None

62/9/25 Finance

(a) The financial report at 31 August 2025 had been circulated. Balance 30 September £41,976.90.

(b) The following accounts were authorised for payment:

PAYEE	BUDGET LINE	AMOUNT
J Rae	Clerk's account September 2025	£214.99
HMRC	PAYE September 2025	£ 50.40
P. Jones	Refund Toilet Block Supplies	£147.43
P. Jones	Refund keys to store and gate	£ 34.00
Eon	Toilet Block (DD)	£ 43.23
K Hetherington	Cleaning	£528.00

63/9/25 Correspondence for Information

CALC – New reporting system for reporting environmental issues

REMINDER CALC Cumberland Hyperfast Broadband Event - 7.00pm Tuesday 23 September 2025

REMINDER: Cumberland Local Plan Briefing 16 September

Cumberland Local Plan Issues and Options Consultation

Citizens Advice Allerdale - raising awareness of the issues dealt with by Citizens Advice Allerdale

Invitation to CALC's 2025 Annual General Meeting – Saturday, 4th October

Cumberland Council – Fells and Solway Community Panel Meeting 22 September

CALC - NWS Wintering Bird Surveys Along West Cumbria Coastline

CALC - Important Update – New Assertion 10 in the 2025 Practitioners' Guide

Cumberland Local Plan Issues and Options Consultation

Cumberland Council – Highways Reporting System

Cumberland Council – Update on waste and recycling

Correspondence received was noted.

64/9/25 Fund Raising

No update to report.

65/9/25 Parish Plan

No update to report

66/9/2025 Memorial Benches

AJ reported that he had contacted Cumberland Council for advice on a policy for the siting of memorial benches. A response is still awaited.

67/9/25 Play Area Inspection

Members resolved that a standard inspection at a cost of £62.00 would suffice.

JR to advise Cumberland Council



Allonby Parish Council

68/9/25 Review of Tenancy Agreement – Cycle Store JR reported that the tenant had confirmed that they require the store over the winter period.	JR to contact tenant re access/arrears
69/9/25 Digital and Data Protection Responsibilities The new requirement introduced in the 2025 Practitioners' Guide for town and parish councils was discussed. Assertion 10 will apply to Annual Governance and Accountability Returns for the financial year beginning 1 April 2025. This new assertion focuses on ensuring that councils are compliant with digital and data protection responsibilities and places specific obligations on councils in the following areas: Email Management – Councils must use a council-owned domain and avoid personal email accounts. Website Compliance – Council websites must meet accessibility regulations (WCAG 2.2 AA), include a current accessibility statement, and publish required FOI/Transparency Code documents. Personal Data & GDPR – Councils must comply with UK GDPR and the Data Protection Act 2018, including registration with the ICO, policies, and staff/councillor training. IT Policy – Councils must adopt a formal IT policy covering email, data security, personal device use, and breach response.	JH to check with website provider
70/9/25 Highways – To report any issues The report that damage had been caused to a bridge near the Hayton junction had been logged on HIAMS. Cumberland Council Highways had attended and placed barriers around the bridge. Works have been programmed to complete as soon as resources allow. A resident had reported that street signs for West Green and Main Street have become detached from their mounting posts. A report had been received that the junction near Old Kiln Farm is overgrown.	JR to log with Cumberland Council
71/9/25 Councillors' reports and items for future agenda Email Management	
72/9/25 Date of next meeting: The next meeting will be held on Tuesday 21 October 2025 – 7.30pm.	
Meeting closed: The meeting closed at 8.55pm	