



# Allonby Parish Council

**Clerk to the Council: JANICE RAE (ACTING CLERK)**  
**23 Chapel Meadows Bothel Wigton CA7 2AB**  
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13 May 2026

Dear Councillor,

You are summoned to attend the Annual meeting of Allonby Parish Council to be held in the School Room Christ Church Allonby following the Annual Parish Meeting on **Tuesday 19 May 2026 at 7.00pm.**

Yours sincerely,

Janice Rae  
Acting Clerk

## **A G E N D A**

- 1/5/26 Election of Chair for Council year 2026-27**
- 2/5/26 Declaration of acceptance of office**
- 3/5/26 Appointment of Vice Chair for Council year 2026-27**
- 4/5/26 Apologies for absence** - To receive apologies and to note the reasons for absence.
- 5/5/26 Declarations of Interest**
  - Councillors are reminded of the need to update their register of interests.
  - (a) To declare any personal interests in items on the agenda and their nature
  - (b) To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
  - (c) Requests for dispensation
- 6/5/26 Minutes** - To consider the approval of the minutes of the last meeting of the Council on Tuesday 28 April 2026
- 7/5/26 Public Question Time** - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.  
**PLEASE NOTE THIS IS THE ONLY TIME THAT MEMBERS OF THE PUBLIC MAY SPEAK AT THE MEETING.**
- 8/5/26 Clerks report**
- 9/5/26 Progress reports** for information
  - (a) Car parks
  - (b) Playpark
  - (c) Toilet Block
- 10/5/26 Cumberland Councillor's Report** for information. (Items raised for decision will appear on the agenda for the next meeting.)



# Allonby Parish Council

## 11/5/26 Planning

- (a) Applications Received
- (b) Decisions

## 12/5/26 Annual Insurance – To note the updated insurance renewal from Zurich Insurance

## 13/5/26 Finance

- (a) To receive a copy of the financial statement at 30 April 2026
- (b) To note any income received
- (c) Payment of accounts – To authorise accounts to be paid since the last meeting:

PAYEE	BUDGET LINE	AMOUNT
J Rae	Clerk's account May 2026	£215.96
HMRC	PAYE May 2026	£ 50.40
T. Gear	Internal Auditor	£ 85.00
Zurich Municipal	Annual Insurance	£1,050.79
Eon	Toilet Block (May)	£ 45.98
Tivoli Group Ltd	Removal of Play Equipment	£1073.09

## 14/5/26 Annual Audit Financial Year 2025-26

- (i) To receive a copy of the internal audit report
- (ii) To receive a copy of the Annual Governance Statement and to authorise the Chair/Clerk to sign the AGS.
- (iii) To receive a copy of the Statement of accounts and authorise the Chair to sign
- (iv) To note the period for the exercise of electors' rights
- (v) Publication on website

## 15/5/26 Correspondence for Information

LG Boundary Commission - Cumberland Ward Boundary Review - Final Recommendations  
 CALC - Equality, Diversity and Inclusion (EDI) training session  
 CALC - Practitioners' Guide 2026/27

## 16/5/26 Review of Policies – To review the Standing Orders, Code of Conduct, Risk Management Policy and Financial Regulations.

## 17/5/26 Update on Fund raising

## 18/5/26 Parish Plan

## 19/5/26 Place Standard Exercise

## 20/5/26 Emergency Plan

## 21/5/26 Councillors' reports and items for future agenda

Each Councillor is requested to use opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

## 22/5/26 Date of next meeting - To confirm the date of the next meeting of the Parish Council which is scheduled for Tuesday 23 June 2026.